

LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
Wednesday, March 27, 2019
This meeting was videotaped.

Vice President Tom Lennon called the meeting to order at 5:33 p.m.

Pledge of Allegiance

Roll Call:

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|---------------|----------------|------------------|----------------|----------------------|----------------|
| Kevin McNeil | <i>present</i> | Nicholas Ciampa | <i>excused</i> | Nabil Choueiri (NBC) | <i>present</i> |
| Iris Kislin | <i>present</i> | Mayor Kramer | <i>present</i> | Edward Ward | <i>present</i> |
| Tom Lennon | <i>present</i> | Agnes Kulu-Banya | <i>present</i> | | |
| January Adams | <i>present</i> | | | | |

It was noted that the meeting was being held in compliance with the **Open Public Meetings Act**.

The meeting was opened to public comment. Resident Anne Taylor questioned whether the new board member had been sworn in. Kevin McNeil answered in the affirmative. There being no other comments, the meeting was closed to public comments.

Iris motioned to approve the minutes of the February 27, 2019 meeting. NBC seconded and all were in favor.

Director's Report:

January presented the financial reports of the **Director's report** for the month of February. The financial reports were filed for audit.

January highlighted various aspects of the narrative section of her monthly report. She noted that:

- One thousand five hundred and thirteen people attended 100 programs held at the library and the branch during the last month. Of particular note was the Simultaneous Chess Tournament with former township Mayor, now Freeholder, Brian Levine.
- Makers Day was held on Saturday, March 23. It was a big success. January will have more information at the next board meeting.
- An upgrade to SirsiDynix was implemented during the past month.

January distributed a table of the various interest rates that the library's bank accounts currently earn. She then updated the board on her efforts to find higher interest rates for the library's funds that are being held for the future southern and northern branches. She has initiated opening an account with Charles Schwab in order to buy treasury bills for which the current rate is 2.48%. The board president and secretary will need to fill out part of the application.

President's Report:

None

Correspondence and communications:

None

Old Business:

None

New Business:

NBC motioned to accept the audit for the years ended June 30, 2018 and 2017 and Proposed Transfer Form as prepared by the auditors. Tom seconded and all were in favor.

Iris motioned to accept IRS Form 990 as prepared by the auditors. Tom seconded and all were in favor.

The board reviewed the Internet Acceptable Use Policy that all users of the library's public computers must agree to before each computer session begins. Board members asked that it also be part of the accession process for patrons with personal devices.

The following resolution was presented:

WHEREAS, Section 8 of the open Public Meetings Act, (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting under certain circumstances; and

WHEREAS, the Franklin Township Public Library Board of Trustees is of the opinion that such circumstances do exist;

NOW, THEREFORE, BE IT RESOLVED by the Franklin Township Public Library Board of Trustees in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters:
2. The general nature of the subject matter to be discussed is as follows:
 - a) Property negotiations
3. The Franklin Township Public Library Board of Trustees may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This resolution shall take effect immediately.

The aforesaid resolution was moved by NBC and seconded by Ed. All were in favor and the board adjourned into Executive Session at 6:02 p.m.

The meeting was re-opened to the public at 6:21 p.m.

The meeting was re-opened for public comment. There being no comments, the meeting was closed to public comment.

The **next meeting** will be April 24, 2019. The Mayor and Agnes will not be able to attend.

Kevin motioned to adjourn the meeting and Iris seconded. All were in favor and the meeting was adjourned at 6:22 p.m.

January Adams
Director of Library Services