

LIBRARY BOARD OF TRUSTEES

MEETING MINUTES

Wednesday, June 28, 2017

This meeting was videotaped.

President Nick Ciampi called the meeting to order at 5:35 p.m.

**Pledge of Allegiance**

It was noted that the meeting was being held in compliance with the **Open Public Meetings Act**.

**Roll Call:**

Agnes Kulu-Banya	<i>ill</i>	John Clyde	<i>absent</i>	Nicholas Ciampa	<i>present</i>
Nabil Choueiri (NBC)	<i>present</i>	Iris Kislin	<i>present</i>	Mayor Kramer	<i>present</i>

January Adams *present*

Iris motioned to open the meeting to the public. Nick seconded and all were in favor. The Head of Adult Services gave a demonstration of hoopla, explaining how easy it is to use the service. Patrons can check out music, ebooks, audiobooks, movies, TV episodes, comics and graphic novels. At the conclusion of the demonstration, NBC motioned to close the meeting to the public, Iris seconded and all were in favor.

Mayor Kramer motioned to accept the minutes from the May 24 regular meeting. Iris seconded and all were in favor. Iris motioned to accept the minutes from the May 24 executive session. NBC seconded and all were in favor.

**Director's Report:**

January presented the financial reports of the **Director's report** for the month of May. The financial reports were filed for audit.

January highlighted various aspects of the narrative section of her monthly report. She noted that:

- The online registration form, which went live on April 25, had an additional 18 users sign up during May.
- hoopla digital is now available to library patrons. Each patron can check out five items per month.
- One thousand, three hundred and twelve people attended 96 programs held at the library during the last month.
- Summer reading programs started on June 15.

**President's Report:**

Nick reported that he and the director had met with Mayor Kramer on June 23 to discuss northern branch issues. In conjunction with this, Nick is seeking volunteers for a Roadmap committee to plan more specifically for the northern branch. Nick also would like volunteers for a Personnel committee and encouraged all board members to look at the website of the New Jersey Library Trustee Association. Finally, he noted that the latest New Jersey Construction Bond act is likely to pass the assembly and senate for a referendum vote in November. He stated that the library should be prepared to apply for funding if it passes in November. Iris stated that she will call the offices of Bateman and Danielsen to ask about specifics of the bond.

**Correspondence and communications:**

Letter from AARP tax preparation program coordinator thanking the library for serving as a site. Letter from a patron thanking the library for its technological advances and helpful staff. Note from a patron praising the services of the Youth Services department.

**Old Business:**

The sub-committee on the southern branch reported on discussions with Vince Dominach. There is much work ahead.

**New Business:**

The Mayor stated that as many public township meetings as are practical will be televised.

The board reviewed the library's bulletin board policy and unanimously decided not to change it. The Mayor will contact the person who wrote to him concerning this issue.

Iris motioned to accept the 2017/2018 library budget as presented. NBC seconded. Roll call vote:

Nicholas Ciampa	yes	Nabil Choueiri (NBC)	yes	Iris Kislin	yes
Mayor Kramer	yes				

The Mayor stated that he wished to donate to the library the signed basketball that the FHS Lady Warriors had used to win the NJSIAA Girls Basketball State Championship. He asked that it be displayed in the library to show the town's pride in its women's basketball team and the school system.

All present were in favor of accepting this donation.

The following resolution was presented:

WHEREAS, Section 8 of the open Public Meetings Act, (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting under certain circumstances; and

WHEREAS, the Franklin Township Public Library Board of Trustees is of the opinion that such circumstances do exist;

NOW, THEREFORE, BE IT RESOLVED by the Franklin Township Public Library Board of Trustees in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters:
2. The general nature of the subject matter to be discussed is as follows:
  - a) Property negotiations
  - b) Personnel
3. The Franklin Township Public Library Board of Trustees may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This resolution shall take effect immediately.

The aforesaid resolution was moved by Iris and seconded by Mayor Kramer. All were in favor and the board adjourned into Executive Session at 6:40 p.m.

Property options and negotiations were discussed during executive session. Also, the annual evaluation of the library director was discussed. The meeting was re-opened to the public at 7:11 p.m.

**The next meeting** will be August 23, 2017

Iris motioned to adjourn the meeting and NBC seconded. All were in favor and the meeting was adjourned at 7:14 p.m.

January Adams  
Director of Library Services