

LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
Wednesday, August 22, 2018

President Nick Ciampa called the meeting to order at 5:30 p.m.

Pledge of Allegiance

It was noted that the meeting was being held in compliance with the **Open Public Meetings Act**.

Roll Call:

John Clyde	<i>present</i>	Nicholas Chiampa	<i>present</i>	Nabil Choueiri (NBC)	<i>present</i>
Iris Kislin	<i>present</i>	Mayor Kramer	<i>present</i>	Edward Ward	<i>absent</i>
Tom Lennon	<i>present</i>	Agnes Kulu-Banya	<i>absent</i>		
January Adams	<i>present</i>				

The meeting was opened to the public. There being no members of the public present who wished to speak, it was closed. John motioned to accept the minutes from the June 27 meeting. Iris seconded and all were in favor.

Director's Report:

January presented the financial reports of the **Director's report** for the month of July. The financial reports were filed for audit.

January highlighted various aspects of the narrative section of her monthly report. She noted that:

- A king of Nigeria (His Royal Highness Apollos Chu) visited the library on July 20 and made complimentary remarks about the library
- Two thousand, four hundred and eighty-six people attended 117 programs held at the library during the last month.
- The three summer reading programs have ended. They were very successful with much reading taking place over the summer.
- The library's OPAC has been upgraded to the Enterprise version. It has several features that will enhance users' experience searching the library's catalog.
- A new library program, Teen Tech Buddies began in July.

President's Report:

None

Correspondence and communications:

- List of Historical New Jersey Digitized Newspapers Now Available
- "A Celebration of Libraries, Literature, and Literacy," *Mensa Bulletin* article, April/May 2018
- "Look, Read, Listen," *Publishers Weekly* article, July 16, 2018
- "The Importance of School Librarians," *Publishers Weekly* article, June 18, 2018

Old Business:

As per Iris's comment at the June meeting regarding the condition of the sidewalk in front of the library, January informed Bob Vornlocker who referred her to Carl Hauck. The sidewalks will be included in the sidewalk repair and replacement this fall.

Also, as per the June meeting, January contacted the library's attorney regarding the disposition of the anticipated FY18/19 budget surplus. He had stated that 20% could be put into reserve for the 18/19 budget or it could be put into the capital projects fund. If necessary, the board could pass a resolution putting part of the capital projects fund back into the operating fund.

New Business:

Tom discussed a current bus service for medical needs that has been in operation for fifteen years and suggested that perhaps such a service could be used for the library. There would be no liability to the library since it would be outsourced. Board members were intrigued with this idea. Tom will bring more specific information to the next meeting for further discussion.

The following resolution was presented:

WHEREAS, Section 8 of the open Public Meetings Act, (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting under certain circumstances; and

WHEREAS, the Franklin Township Public Library Board of Trustees is of the opinion that such circumstances do exist;

NOW, THEREFORE, BE IT RESOLVED by the Franklin Township Public Library Board of Trustees in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters:
2. The general nature of the subject matter to be discussed is as follows:
 - a) Property negotiations
3. The Franklin Township Public Library Board of Trustees may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This resolution shall take effect immediately.

The aforesaid resolution was moved by John and seconded by NBC. All were in favor and the board adjourned into Executive Session at 5:58 p.m.

The meeting was re-opened to the public at 6:06 p.m.

NBC motioned to add 38K of the anticipated FY18/19 budget surplus to the operating budget for FY18/19 with the remainder of 154K going into the capital projects fund. Iris seconded.

Roll call vote:

Nick	yes	Tom Lennon	yes	NBC	yes
Iris	yes	John	yes		

The meeting was reopened for public comment. Resident Ann Taylor stated that the Outreach Librarian had done a great job handling the Klezmer concert. She also stated that although as a taxpayer, she needed to think about the idea of a shuttle bus to bring people to the library, she thought it was an interesting proposal.

The next meeting will be September 26, 2018. John noted that he will be unable to attend.

Iris motioned to adjourn. NBC seconded, all were in favor and the meeting was adjourned at 6:20 p.m.

January Adams
Director of Library Services