

LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
Wednesday, October 28, 2020  
Recorded virtual meeting

President Nick Ciampa called the meeting to order at 5:45 p.m.

It was noted that the meeting was being held in compliance with the **Open Public Meetings Act**.

**Roll Call:**

Kevin McNeil	<i>present</i>	Nicholas Ciampa	<i>present</i>	Nabil Choueiri (NBC)	<i>absent</i>
Iris Kislin	<i>present</i>	Mayor Kramer	<i>present</i>	Edward Ward	<i>present</i>
Tianna Gresham	<i>present</i>	Agnes Kulu-Banya	<i>present</i>		
January Adams	<i>present</i>				

Nick stated that the virtual meeting was being held in accordance with the Open Public Meetings Act.

There being no members of the public signed on, the meeting was closed to the public.

Kevin motioned to accept the minutes of the September 23, 2020 meeting with the word “Sing-Up” corrected to “Sign-Up.” Ed seconded. Agnes abstained and the rest were in favor.

**Director’s Report:**

January presented the financial reports of the **Director’s report** for the month of September. The financial reports were filed for audit.

January highlighted various aspects of the narrative section of her monthly report. She noted that:

- Attendance at the library seems to have leveled off. Most patrons are coming in to check out materials or to pick up print jobs that they have sent to the library remotely. Demand for the public computer is quite low, only one or two people a day are using it.
- The library held forty-nine virtual programs that were viewed by over two hundred and forty-eight people.
- Membership in the Second Saturday Book Club is up to 17.
- The library had continued to increase its digital offerings and online services and programs.
- The Young Adult Librarian had held many virtual teen events and had been actively involved with the Teen Advisory group.

**President’s Report:**

Attached. In sum, Nick has learned that the Library Construction Bond awards should be announced sometime next week. In addition, he suggested to Bob Keith (State Library Law Department) a more precise method of calculating municipal library funding. He also reported that the subdivision application for the southern branch was progressing and that the townships tax collection rate for the August cycle was up slightly from 2019.

**Correspondence and communications:**

None

**Old Business:**

None

**New Business:**

Ed motioned to approve the proposed holiday closings schedule for 2021. Iris seconded and all were in favor.

Ed motioned to approve the proposed decrease in the library's evening hours from 9 p.m. to 8 p.m. as of January 1, 2021. Iris seconded and all were in favor.

The proposal to decrease the library's Saturday hours from full days to half days from Labor Day to Memorial Day was tabled pending input from patrons.

Agnes reported that seniors in her community were pleased with being able to use the library and with the service they received.

The Mayor urged everyone to vote and reviewed the various voting options and rules.

There being no members of the public signed on for the second public portion, the meeting was closed to the public.

**The next meeting** will be November 18, 2020.

Kevin motioned to adjourn the meeting and Agnes seconded. All were in favor and the meeting was adjourned at 6:21 p.m.

January Adams  
Director of Library Services