

LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
Wednesday, September 23, 2020
Recorded virtual meeting

President Nick Ciampa called the meeting to order at 5:46 p.m.

It was noted that the meeting was being held in compliance with the **Open Public Meetings Act**.

Roll Call:

Kevin McNeil	<i>present</i>	Nicholas Ciampa	<i>present</i>	Nabil Choueiri (NBC)	<i>present</i>
Iris Kislin	<i>present</i>	Mayor Kramer	<i>present</i>	Edward Ward	<i>excused</i>
Tianna Gresham	<i>present</i>	Agnes Kulu-Banya	<i>absent</i>		
January Adams	<i>present</i>				

Nick stated that the virtual meeting was being held in accordance with the Open Public Meetings Act.

There being no members of the public signed on, the meeting was closed to the public.

Kevin motioned to accept the minutes of the August 26, 2020 meeting. NBC seconded. All were in favor.

Director's Report:

January presented the financial reports of the **Director's report** for the month of August. The financial reports were filed for audit.

January highlighted various aspects of the narrative section of her monthly report. She noted that:

- The library's curbside pickup service will morph to front door pickup starting on November 1 and the start of colder weather.
- September is National Library Card Sign-Up Month and the Head of Borrower Services has been working with local area businesses to offer our users a rewards card. January encouraged all watching or listening to use this opportunity to sign up for a library card.
- The library launched its Covid-19 Archive project via the library's website in August. Individuals living or working in Franklin Township are encouraged to share their experiences during the pandemic.
- The library had continued to increase its digital offerings and online services and programs.
- The Young Adult Librarian had held many virtual teen events and had been actively involved with the Teen Advisory group.
- The Franklin Park Branch Manager would begin to offer Zoom programming in October.

President's Report:

Nick stated that he had learned that the township's tax revenue for the third quarter was .02% higher than 2019.

Correspondence and communications:

Thank you email about children's services

Old Business:

The Mayor stated that work on the subdivision for the new southern branch was progressing and that it should be ready for the Planning Board by the end of October or beginning of November

New Business:

None

The next meeting will be October 28, 2020.

NBC motioned to adjourn the meeting and Iris seconded. All were in favor and the meeting was adjourned at 5:58 p.m.

January Adams
Director of Library Services