

LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
Wednesday, November 18, 2020  
Recorded virtual meeting

President Nick Ciampa called the meeting to order at 5:45 p.m.

It was noted that the meeting was being held in compliance with the **Open Public Meetings Act**.

**Roll Call:**

Kevin McNeil	<i>absent</i>	Nicholas Ciampa	<i>present</i>	Nabil Choueiri (NBC)	<i>present</i>
Iris Kislin	<i>present</i>	Mayor Kramer	<i>present</i>	Edward Ward	<i>present</i>
Tianna Gresham	<i>present</i>	Agnes Kulu-Banya	<i>present</i>		
January Adams	<i>present</i>				

Nick stated that the virtual meeting was being held in accordance with the Open Public Meetings Act.

There being no members of the public signed on, the public comment portion of the meeting was closed to the public.

NBC motioned to accept the minutes of the October 28, 2020 meeting and Agnes seconded. All were in favor.

**Director's Report:**

January presented the financial reports of the **Director's report** for the month of October. The financial reports were filed for audit.

January highlighted various aspects of the narrative section of her monthly report. She noted that:

- The library's grant application for 1.3 million dollars for construction of a southern branch had been successful. Only 29% of the 129 libraries that applied were awarded grants.
- The library held 23 virtual programs that were viewed by over three hundred and sixty-three people.
- Staff members had been increasingly creative with finding ways to offer services and programs during the pandemic. For example, the Youth Services Department had held some programs outside in addition to virtually.
- The Young Adult Librarian had completed two grant applications to help with collection development at the northern branch.

**President's Report:**

Nick reported that he had picked up the revised application for the subdivision that the Board of Education had filled out and delivered it to the township.

Discussion followed about informing neighbors about the southern library construction project. The Mayor thought that the information should go to as many residents in the area as possible – more than the legally required 200 feet. He suggested those living in an area bounded by Claremont, Bennington Parkway, Vermont, and Evelyn.

**Correspondence and communications:**

Thank you note from a patron

**Old Business:**

Based on the limited results of the survey that the library had conducted and on the absence of declining attendance at the library on Saturday afternoons, January stated that she was rescinding her proposal to close the library on Saturday afternoons from Labor Day to Memorial Day.

**New Business:**

Ed motioned to approve the proposed Board of Trustees meeting schedule for 2021. Iris seconded and all were in favor.

Ed motioned to approve the proposed decrease in the library's evening hours from 9 p.m. to 8 p.m. as of January 1, 2021. Iris seconded and all were in favor.

There being no members of the public signed on for the **second public portion**, the public comment portion of the meeting was closed to the public.

**The next meeting** will be December 16, 2020.

Iris motioned to adjourn the meeting and NBC seconded. All were in favor and the meeting was adjourned at 6:05 p.m.

January Adams  
Director of Library Services