

LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
Wednesday, November 10, 2021  
Recorded virtual meeting

President Nick Ciampa called the meeting to order at 5:46 p.m.

Pledge of Allegiance

Nick stated that the virtual meeting was being held in compliance with the **Open Public Meetings Act**.

**Roll Call:**

Kevin McNeil	<i>present</i>	Nicholas Ciampa	<i>present</i>	Nabil Choueiri (NBC)	<i>present</i>
Iris Kislin	<i>present</i>	Mayor Kramer	<i>present</i>	Edward Ward	<i>present</i>
Tianna Gresham	<i>present</i>	Agnes Kulu-Banya	<i>present</i>		
January Adams	<i>present</i>				

The meeting was opened for the first of two public comment opportunities. Nick announced that the first public portion could be used for comments about any topic. There being no members of the public that wished to speak at this time, the public comment portion of the meeting was closed.

Iris motioned to approve the minutes of the September 22 meeting. Ed seconded and all were in favor.

**Director's Report:**

January presented the financial reports of the **Director's report** for the month of October. The financial reports were filed for audit.

January highlighted various aspects of the narrative section of her monthly report. She noted that:

- During October, the library held 24 adult programs with 445 attendees. The Youth Services Department posted four new weekend fun programs on the Kids' Page in addition to hosting 8 outdoor programs and 2 Story Times to Go. Ninety people participated in these events
- By October 1, the library had completely transitioned to the Communico calendar system.
- The bid opening for the new Franklin Park branch was held on November 4 and went well. There were 19 bids ranging from \$2,277,276 to \$4,378,000. Most fell in the \$2.7 million range.

**President's Report:**

Nick had been belatedly informed that both the county and state needed to approve the land sale from the Board of Education to the library. We have the approval from the county and are waiting for the state. Nick has written to the appropriate state official asking for an expedited approval.

**Correspondence and communications:**

"Youth Center Opening Delayed by Covid-19 Spike," *Franklin Reporter & Advocate*, Sept. 28, 2021  
"Saving School Librarians," by John Chraska, *Publishers Weekly*, October 11, 2021  
Arcadia Publishing inquiry

**Old Business:**

None

**New Business:**

The Mayor stated that he had received an email from a representative at Arcadia Publishing asking if the library would be interested in publishing a sequel to the first Images of America book about Franklin Township. This inquiry had prompted him to ask if the board would want to publish an addendum to the other book that the library had sponsored, titled *Franklin Township Somerset County, NJ: A History*. Discussion of logistics and funding followed.

Kevin motioned to approve the board meeting dates for 2022 as proposed. NBC seconded and all were in favor. Whether these meetings will be virtual or in-person will be decided at the December 22 board meeting.

Wednesday	January 26	5:45 p.m.
Wednesday	February 23	5:45 p.m.
Wednesday	March 23	5:45 p.m.
Wednesday	April 27	5:45 p.m.
Wednesday	May 25	5:45 p.m.
Wednesday	June 22	5:45 p.m.
Wednesday	August 24	5:45 p.m.
Wednesday	September 28	5:45 p.m.
Wednesday	October 26	5:45 p.m.
Wednesday	November 16	5:45 p.m.
Wednesday	December 28	5:45 p.m.

NBC motioned to approve the holiday closings for 2022 as presented. Ed seconded and all were in favor.

New Year’s Day	Saturday, Jan 1
Martin L. King Day	Monday, Jan 17
Presidents’ Day	Monday, Feb 21
Good Friday	Friday, Apr 15
Easter Weekend	Saturday, Apr 16
Easter	Sunday, Apr 17
Memorial Day Wknd	Saturday, May 28
Memorial Day Wknd	Sunday, May 29
Memorial Day	Monday, May 30
Juneteenth*	Friday, June 17
Independence Day	Monday, July 4
Labor Day Weekend	Saturday, Sept 3
Labor Day Weekend	Sunday, Sept 4
Labor Day	Monday, Sept 5
Veterans’ Day	Friday, Nov 11
Thanksgiving Eve	Wed, Nov 23, close at 5
Thanksgiving	Thurs, Nov 24
Day after Thanksgiv	Friday, Nov 25
Christmas Eve Day	Saturday, Dec 24
Christmas**	Sunday, Dec 25
Christmas (official)	Monday, Dec 26
New Year’s Eve	Saturday, Dec 31 close at 3

\*In NJ, Juneteenth is observed on the third Friday in June  
\*\*Legal holiday is Dec 26, but actual holiday is Dec 25.

The meeting was opened for the second of two public comment opportunities. Jason Bird, a library staff member, stated his enthusiasm for publishing a sequel to the Franklin Township history book as mentioned in the discussion.

Since there were no other members of the public that wished to speak, the public comment portion of the meeting was closed.

**The next meeting** will be on December 22, 2021.

NBC motioned to adjourn and Agnes seconded. All were in favor and the meeting was adjourned at 6:28.

January Adams  
Director of Library Services