

LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
Wednesday, September 28, 2022
Recorded virtual meeting

President Nick Ciampa called the meeting to order at 5:45 p.m.

Pledge of Allegiance

Nick stated that the virtual meeting was being held in compliance with the **Open Public Meetings Act**.

Roll Call:

Kevin McNeil	<i>present</i>	Nicholas Ciampa	<i>present</i>	Nabil Choueiri (NBC)	<i>present</i>
Iris Kislin	<i>present</i>	Mayor Kramer	<i>present</i>	Amy Arsiwala	<i>present</i>
Tianna Gresham	<i>present</i>	Agnes Kulu-Banya	<i>present</i>		
January Adams	<i>present</i>				

Nick opened the meeting to public comment. There being no comments, the meeting was closed to public comments. NBC motioned to approve the minutes of the August 24 meeting. Iris seconded and all were in favor.

Director's Report:

January presented the financial reports of the **Director's report** for the month of August. The financial reports were filed for audit.

January highlighted various aspects of the narrative section of her monthly report. She noted that:

- A wedding party had group pictures taken in front of the library on August 25. Couples have gotten engaged at the library and staff wondered if this was one of those couples.
- Five hundred and ninety-three people visited the Lewis Street branch in July.
- The Adult Services Department held 24 adult programs that 342 people attended.
- The Youth Services Department held 45 in-house and 11 outreach programs that 1,848 people attended.
- All of the summer reading programs have ended. Eighty-four teens read for 830 hours; 237 children read for 111,777 minutes or 1,902 books; and 123 adults read 787 books.
- The library's display of memorabilia from the Hall-Mills murder and lecture marking the 100th anniversary of the awful event was showcased in a segment on News12NJ that featured interviews with the library staff members who created the display.

President's Report:

None

Correspondence and communications:

Nick has written to the BOE's business administrator to ask about the possibility of changing the portion of Baylor Street in front of the new southern branch from one way to two way. This would mean that patrons would not have to leave the building site by following Baylor Street past the school out to Claremont.

Old Business:

As per the last board meeting, January has begun the process of ascertaining the cost of replacing the roof in the gallery. She has discussed the problem with an architect and a mechanical engineer who toured the library on

September 28. One possible avenue that would avoid replacing the roof immediately involves upgrading the HVAC units and re-arranging the vents in the gallery. January is expecting the mechanical engineer's written report by the next board meeting.

New Business

Board members welcomed Dr. Amy Arsiwala, who is the superintendent's new alternate, to the board.

Nick opened the meeting to public comment. There being no comments, the meeting was closed to public comments.

The next meeting will be October 26 via Zoom.

Tianna motioned to adjourn, Kevin seconded, all were in favor and the meeting was adjourned at 6:05.

January Adams
Director of Library Services