

LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
Wednesday, October 26, 2022
Recorded virtual meeting

President Nick Ciampa called the meeting to order at 5:49 p.m.

Pledge of Allegiance

Nick stated that the virtual meeting was being held in compliance with the **Open Public Meetings Act**.

Roll Call:

Kevin McNeil	<i>present</i>	Nicholas Ciampa	<i>present</i>	Nabil Choueiri (NBC)	<i>present</i>
Iris Kislin	<i>excused</i>	Mayor Kramer	<i>present</i>	Amy Arsiwala	<i>present</i>
Tianna Gresham	<i>present</i>	Agnes Kulu-Banya	<i>absent</i>		

January Adams *present*

Nick opened the meeting to public comment. There being no comments, the meeting was closed to public comments.

NBC motioned to approve the minutes of the September 28, 2022 meeting. Amy seconded and all were in favor.

Director's Report:

January presented the financial reports of the **Director's report** for the month of September. The financial reports were filed for audit.

January highlighted various aspects of the narrative section of her monthly report. She noted that:

- After an absence of two years, the Manhattan Short Film Festival returned to the library.
- The Adult Services Department held 35 adult programs that 413 people attended.
- The Youth Services Department held 1 virtual and 46 in-house programs that 1,225 people attended.
- On September 28, the Young Adult Librarian attended the Franklin H.S. Back to School Night and spoke to 36 teens and parents about library services.
- The FTPLTeens Instagram account has reached over 900 followers.
- Construction on the new Franklin Park branch is progressing. It is anticipated that 90% of the building will be completed by the end of the year
- January concluded her report by adding that Iris had made a donation to the Lewis Street branch for two large TV screens and a DVD player. One screen will be used as a display board promoting library events and the other will be used for classes and to show movies. Nick suggested a plaque be placed nearby acknowledging Iris's gift and Tianna suggested a movie night to inaugurate the screen in the program room. Amy will ask her daughter what movies are popular with that age group.

President's Report:

None

Correspondence and communications:

"No Time to Despair," by Christopher M. Finan, p. 96, *Publishers Weekly*, September 12, 2022

"Proposed PRH, S&S Merger Could Squeeze Libraries," by Todd Leopold, p. 8, *Library Journal*, October 2022

The response to Nick Ciampa's letter to the Board of Education suggesting that the section of Baylor Street in front of Franklin Park branch be made two way was read into the record by January.

Old Business:

January had continued the process of ascertaining the cost of replacing the roof in the gallery. Earlier that day, she had received the mechanical engineer's written report on the efficiency of the current HVAC system that included potential solutions with "ballpark" costs. These were: 1. Replace the existing polycarbonate skylight with a Kalwall skylight, which had been specified in the early plans for the building but later switched to SuperSky (\$1M) 2. Furnish and install an additional 20 ton cooling system (\$200,000). 3. Furnish and install a new insulated hung ceiling under the clerestory, extend the ductwork and provide twenty 800 CFM diffusers (\$150,000). 4. Provide a 5 ton VRF spot cooling system for the circulation desk (\$50,000). After discussion of the pros and cons, board members decided that they were not in favor of any of the above and asked January to find alternative solutions.

New Business

NBC motioned to accept the proposed 2023 library holiday closings. Kevin seconded and all were in favor.

Nick opened the meeting to public comment. There being no comments, the meeting was closed to public comments.

The next meeting will be November 16, 2022 via Zoom.

Kevin motioned to adjourn, NBC seconded, all were in favor and the meeting was adjourned at 6:18.

January Adams
Director of Library Services