

LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
Wednesday, November 16, 2022
Recorded virtual meeting

The President Nabil Choueiri called the meeting to order at 5:49 p.m.

Pledge of Allegiance

NBC stated that the virtual meeting was being held in compliance with the **Open Public Meetings Act**.

Roll Call:

Kevin McNeil	<i>excused</i>	Nicholas Ciampa	<i>excused</i>	Nabil Choueiri (NBC)	<i>present</i>
Iris Kislin	<i>present</i>	Mayor Kramer	<i>present</i>	Amy Arsiwala	<i>present</i>
Tianna Gresham	<i>excused</i>	Agnes Kulu-Banya	<i>present</i>		
January Adams	<i>present</i>				

NBC opened the meeting to public comment. Bill Bowman of the *Franklin Reporter and Times* complained that the password to access the meeting did not work on the library's or the township's sites. Bob Wardlow, the library's IT manager immediately corrected the password information on the library's site. January stated that she would contact the township's IT department to correct the library's password information as it appears on the Municipal Calendar. Mr. Bowman also questioned why the library board is still meeting via Zoom when "all other" township boards and committees are meeting in person." The Mayor stated that the Trails Advisory Committee meets for one out four meetings in person with the rest via Zoom. NBC stated that the board would take Mr. Bowman's comments under advisement. There being no other comments, the meeting was closed to public comments.

Iris motioned to approve the minutes of the October 26, 2022 meeting. Agnes seconded and all were in favor.

Director's Report:

January presented the financial reports of the **Director's report** for the month of October. The financial reports were filed for audit.

January highlighted various aspects of the narrative section of her monthly report. She noted that:

- The Adult Services Department held 32 adult programs that 382 people attended.
- The Youth Services Department held 28 in-house programs that 744 people attended.
- There was a \$82,000 change order for the new Franklin Park branch caused by the belated discovery of a NJ American Water pipe that the library's sewer line had to be routed away from.
- The Young Adult Librarian, and the heads of borrower, adult and youth services are working with representatives of the Spring Hills Assisted Living Center to determine their needs and what services the library can offer.
- Staff members are gearing up for the library's winter reading programs.

President's Report:

None

Correspondence and communications:

NBC read offerings from the library's event calendars

Old Business:

January had continued the process of ascertaining the cost of replacing the roof in the gallery. She had talked to Anthony Arcari, the current Franklin Park architect, and learned we need a structural engineer to look at the library's drawings to determine the load that the current frame can support. Since the mechanical engineer had mentioned that a Kalwall roof was originally specified for the building, she and the library's head of maintenance contacted Kalwall and were able to speak to the person who had worked on the gallery roof plans back in 2005. According to this person, when the Kalwall proposal came in over budget at \$800,000, the architect made the decision to replace the Kalwall system with Supersky since that would save \$140,000 to \$150,000. As the library has discovered Supersky was not a good choice since it is best used in coverings for shopping cart carrels in parking lots and for bus station shelters. January concluded by urging board members to visit the Kalwall web site to see all the variations of roofs.

New Business

NBC motioned to accept the proposed 2023 board meeting schedule. Iris seconded and all were in favor.

Nick opened the meeting to public comment. There being no comments, the meeting was closed to public comments.

The next meeting will be December 28, 2022 via Zoom.

Iris motioned to adjourn, NBC seconded, all were in favor and the meeting was adjourned at 6:07. Wishes for a happy holiday season were exchanged.

January Adams
Director of Library Services