

LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
Wednesday, December 28, 2022  
Recorded virtual meeting

President Nick Ciampa called the meeting to order at 5:46 p.m.

Pledge of Allegiance

NBC stated that the virtual meeting was being held in compliance with the **Open Public Meetings Act**.

**Roll Call:**

Kevin McNeil	<i>present</i>	Nicholas Ciampa	<i>present</i>	Nabil Choueiri (NBC)	<i>present</i>
Iris Kislin	<i>absent</i>	Mayor Kramer	<i>absent</i>	Amy Arsiwala	<i>absent</i>
Tianna Gresham	<i>present</i>	Agnes Kulu-Banya	<i>present</i>		
January Adams	<i>present</i>				

Nick opened the meeting to public comment. Bill Bowman of the *Franklin Reporter and Times* and another member of the public were present but did not speak. There being no comments, the meeting was closed to public comments.

NBC motioned to approve the minutes of the November 16, 2022 meeting. Agnes seconded and all were in favor.

**Director's Report:**

January presented the financial reports of the **Director's report** for the month of November. The financial reports were filed for audit.

January highlighted various aspects of the narrative section of her monthly report. She noted that:

- All three (adult, teen and children) winter reading programs began on December 19.
- The Adult Services Department held 42 adult programs that 439 people attended.
- The Youth Services Department held 49 in-house programs and 2 virtual programs that 1,210 people attended.
- Highlights of the construction on the new southern branch included the completion of the paving of the parking lot, removal of the construction trailer and the installation of exterior doors.
- The celebration of Iris Kislin's gift to the Lewis Street library had been postponed until after the holidays.

**President's Report:**

None

**Correspondence and communications:**

"Library's Franklin Park Branch Incurs Unexpected Cost," *Franklin Reporter and Advocate*, Nov 17, 2022

**Old Business:**

Tianna motioned to accept the proposal from Arcari & Iovino to evaluate the main library's roof structure at a cost of \$4,000. Kevin commented that this was a necessary first step to replacing the gallery roof and seconded.

**Roll Call Vote:**

Kevin McNeil	<i>yes</i>	Nicholas Ciampa	<i>yes</i>	Nabil Choueiri (NBC)	<i>yes</i>
Tianna Gresham	<i>yes</i>	Agnes Kulu-Banya	<i>yes</i>		

**New Business:**

Tianna motioned to approve the following resolution. NBC seconded.

**Resolution restricting two million dollars in the library’s Unity savings account for the establishment of a Capital Expenses Account to cover library renovations, including, but not limited to, the gallery roof replacement.**

**WHEREAS**, the current gallery roof allows too much heat to build up in that area, making conditions very uncomfortable for staff and patrons during the summer; and

**WHEREAS**, the roof is over 15 years old, periodically leaks, and is reaching the end of its life expectancy; and

**WHEREAS**, the roof needs to be replaced; and

**WHEREAS**, the west wing of the library needs to be redesigned and renovated to accommodate changing patron needs and to allow for more efficient use of the space and staff; and

**WHEREAS**, unexpected capital repairs and expenses may arise;

**NOW THEREFORE BE IT RESOLVED** by the Franklin Township Public Library Board of Trustees that the board is restricting two million dollars for the establishment of a Capital Expenses Account.

**Roll Call Vote:**

Kevin McNeil	<i>yes</i>	Nicholas Ciampa	<i>yes</i>	Nabil Choueiri (NBC)	<i>yes</i>
Tianna Gresham	<i>yes</i>	Agnes Kulu-Banya	<i>yes</i>		

Nick opened the meeting for public comment. There being no comments, the meeting was closed to public comments.

**The next meeting** will be January 25, 2023 via Zoom.

NBC motioned to adjourn, Agnes seconded, all were in favor and the meeting was adjourned at 6:09. Wishes for a happy and healthy new year were exchanged.

January Adams  
Director of Library Services