

LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
Wednesday, February 22, 2023
Recorded virtual meeting

President Nick Ciampa called the meeting to order at 5:45 p.m.

Pledge of Allegiance

Nick stated that the virtual meeting was being held in compliance with the **Open Public Meetings Act**.

Roll Call:

Kevin McNeil	<i>present</i>	Nicholas Ciampa	<i>present</i>	Nabil Choueiri (NBC)	<i>present</i>
Iris Kislin	<i>present</i>	Mayor Kramer	<i>present</i>	Amy Arsiwala	<i>present</i>
Tianna Gresham	<i>present</i>	Agnes Kulu-Banya	<i>present</i>		

January Adams *present*

Nick opened the meeting to public comment. There being no comments, the meeting was closed to public comments.

NBC motioned to approve the minutes of the January 25, 2023 meeting. Iris seconded and all were in favor.

Director's Report:

January presented the financial reports of the **Director's report** for the month of January. The financial reports were filed for audit.

January highlighted various aspects of the narrative section of her monthly report. She noted that:

- A patron who uses the Franklin Park branch had visited the main library and told a staff member that the staff at Franklin Park was helpful, kind and patient and that she always felt welcome.
- All three (adult, teen and children) winter reading programs concluded on February 19. Ninety-one adults read for 112,280 minutes, 53 teens read for 46,140 minutes, and 71 children read for 38,012 minutes.
- The Adult Services Department held 41 adult programs that 406 people attended. Of particular note was the Warming Winter Soups lecture and demonstration on January 24.
- The Youth Services Department held 18 in-house programs and 5 Take & Make crafts that 1,154 people enjoyed.
- Construction at the Franklin Park branch is now progressing towards the finish line and we have been given a tentative date of March 31 to receive a TCO. On or about March 20 the current branch will close to start moving.

President's Report:

None

Correspondence and communications:

- *School Library Journal*: "Media Literacy Mandate: NJ Librarians Successfully Lobby for K-12 Standards," 69:2, p.13, February 2023.
A brief discussion of this article followed.
- Nick noted that board members had received, via email, gallery roof load specifications from the architect that indicated the current framework can hold a Kalwall system if the library decides to take that route.

Old Business:

January stated that after consulting with Iris's family and ascertaining board members' availability she had chosen Sunday, March 5 at 1:00 for the reception acknowledging Iris's A/V donation to Lewis Street. A poll of board members indicated most would be coming, some with family members. .

New Business:

21/22 audit. Board members had received copies in their meeting packets. January clarified one of the audit's findings regarding the problem a temporary bookkeeper had reconciling bank statements.

The Mayor cited the letter a sixth grader had written to the *Franklin Reporter & Advocate* describing all the resources at the library and encouraging readers to see for themselves.

Nick opened the meeting for public comment. There being no comments, the meeting was closed to public comments.

The next meeting will be March 22, 2023 via Zoom.

NBC motioned to adjourn, Kevin seconded, all were in favor and the meeting was adjourned at 6:02 p.m..

January Adams
Director of Library Services