

# Help Wanted!

Come work with us at the library.

The Franklin Township Public Library is seeking meticulous and hardworking individual to work as a Shelving Assistant in our Circulation Department. Shelving Assistants help to keep out collection in order. Duties primarily include, but are not limited to checking in items returned in our book drops, shelving returns, and shelf reading to keep the collection in order. Shelving Assistants may occasionally be asked to back up the Circulation service desk.

Candidates must:

- be at least 16 years of age
- possess a strong attention to detail
- be able to repetitively bend and lift up to 25lbs.
- possess a basic knowledge of computer
- be able to follow oral and written directions in English

Proof of COVID vaccination is required for employment at the library. Please note that this is not a seasonal or temporary position.

Pay rate: \$14.13 an hour.

Work hours: Tuesdays and Thursdays 9:30 a.m. to 1:30 p.m.

Applications are available online at [www.franklintwp.org/employment](http://www.franklintwp.org/employment) and should be emailed to [mingegno@franklintwp.org](mailto:mingegno@franklintwp.org). Please use the subject line SHELIVING ASSISTANT / CIRCULATION DEPT.

The position is open until filled. No phone inquiries. Only candidates who are selected for interviews will be contacted.



## Franklin Township Public Library

485 Demott Ln

Franklin Township, New Jersey 08873 | (732) 873-8700

[www.franklintwp.org/](http://www.franklintwp.org/)