

LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
Wednesday, May 24, 2023
Recorded virtual meeting

President Nick Ciampa called the meeting to order at 5:45 p.m.

Pledge of Allegiance

Nick stated that the virtual meeting was being held in compliance with the **Open Public Meetings Act**.

Roll Call:

Kevin McNeil	<i>present</i>	Nicholas Ciampa	<i>present</i>	Nabil Choueiri (NBC)	<i>present</i>
Iris Kislin	<i>present</i>	Mayor Kramer	<i>present</i>	Amy Arsiwala	<i>present</i>
Tianna Gresham	<i>absent</i>	Agnes Kulu-Banya	<i>absent</i>		

January Adams *present*

Nick opened the meeting to public comment. There being no comments, the meeting was closed to public comments.

Mayor Kramer motioned to approve the minutes of the April 26, 2023 meeting. Amy seconded and all were in favor.

Director's Report:

January presented the financial reports of the **Director's report** for the month of April. The financial reports were filed for audit.

January highlighted various aspects of the narrative section of her monthly report. She noted that:

- The AARP tax program wrapped up on April 18. The organizer thanked the library's staff for its assistance and friendly reception. FTPL was AARP's busiest site, with volunteers completing over 400 forms.
- The library's Outdoor Scavenger Hunt will be in progress until June 12.
- The Adult Services Department held 41 adult programs that 429 people attended. The Youth Services Department held 41 in-person programs for 1,386 people.
- The YA Librarian and the Head of Borrower Services staffed an outreach table at the Franklin High School's Green Fair on April 28
- Completion of the new Franklin Park branch is awaiting connection work by PSE&G. The window is from May 25 to June 2. The Mayor will contact PSE&G to see if the timetable can be moved up.

President's Report:

None

Correspondence and communications:

None

Old Business:

Iris motioned to accept Arcari & Iovino Architect’s proposal to assist with the gallery roof replacement at the main library for \$48,000. NBC seconded and all were in favor.

Roll Call Vote:

Kevin McNeil	<i>yes</i>	Nicholas Ciampa	<i>yes</i>	Nabil Choueiri (NBC)	<i>yes</i>
Iris Kislin	<i>yes</i>	Mayor Kramer	<i>yes</i>	Amy Arsiwala	<i>yes</i>

NBC motioned to accept the 2023/2024 library budget as presented. Kevin seconded and all were in favor.

Roll Call Vote:

Kevin McNeil	<i>yes</i>	Nicholas Ciampa	<i>yes</i>	Nabil Choueiri (NBC)	<i>yes</i>
Iris Kislin	<i>yes</i>	Mayor Kramer	<i>yes</i>	Amy Arsiwala	<i>yes</i>

New Business:

NBC motioned to approve the following resolution and Iris seconded.

RESOLUTION AUTHORIZING THE DIRECTOR, JANUARY ADAMS, TO ISSUE A RFP FOR A NEW ILS

WHEREAS, the current ILS (SirsiDynix) is almost 20 years old and,

WHEREAS, reports are difficult to generate and are only available via test-based output and,

WHEREAS, integrations with third-party products typically cost the library a fee from SirsiDynix in addition to the money already paid to the third-party and other ILSs do not charge extra and,

WHEREAS, the last major update to the staff client was around 2008 and,

WHEREAS, SirsiDynix does not appear to have a clear future vision for its product.

NOW THEREFORE BE IT RESOLVED by the Franklin Township Public Library Board of Trustees that the board is authorizing the director, January Adams, to issue a RFP for a new ILS.

Roll Call Vote:

Kevin McNeil	<i>yes</i>	Nicholas Ciampa	<i>yes</i>	Nabil Choueiri (NBC)	<i>yes</i>
Iris Kislin	<i>yes</i>	Mayor Kramer	<i>yes</i>	Amy Arsiwala	<i>yes</i>

Nick opened the meeting for public comment. There being no comments, the meeting was closed to public comments.

The next meeting will be June 28, 2023 via Zoom.

Kevin motioned to adjourn and Iris seconded. All were in favor and the meeting was adjourned at 6:20 p.m.

January Adams
Director of Library Services