

LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
Wednesday, January 24, 2024  
Recorded virtual meeting

Director January Adams called the meeting to order at 5:45 p.m.

Pledge of Allegiance

January stated that the virtual meeting was being held in compliance with the **Open Public Meetings Act**.

**Roll Call:**

Kevin McNeil	<i>present</i>	Nicholas Ciampa	<i>present</i>	Nabil Choueiri (NBC)	<i>present</i>
Iris Kislin	<i>excused</i>	Mayor Kramer	<i>present</i>	Amy Arsiwala	<i>absent</i>
Tianna Gresham	<i>excused</i>	Agnes Kulu-Banya	<i>present</i>		
January Adams	<i>present</i>				

**Nomination and Election of Officers:**

Kevin nominated Nick for president. Agnes seconded. There were no other nominations and all were in favor. Nick nominated Kevin for secretary. Agnes seconded. There were no other nominations and all were in favor. Agnes nominated NBC for Vice President/Treasurer. Kevin seconded. There were no other nominations and all were in favor.

Congratulations were offered to the new officers.

Nick opened the meeting to public comment. At the mayor's invitation, Stanislav Jaracz, who is a member of the Environmental Commission and the NJ Electric Vehicle Association, gave an overview of his background and an introduction to a more detailed presentation about EV charging stations that he will give at the February meeting. Between now and then Nick will provide him with information including the capacity of the service panel at the Franklin Park branch and a plan of the parking lot.

There being no other comments, the meeting was closed to public comments.

NBC motioned to approve the minutes of the December 27, 2023 meeting. Agnes seconded and all were in favor.

**Director's Report:**

January presented the financial reports of the **Director's report** for the month of December. The financial reports were filed for audit.

January highlighted various aspects of the narrative section of her monthly report. She noted that:

- All three (adult, teen and children) winter reading programs were still in progress. So far, 38 adults had logged in 30,106 minutes, 40 teens have signed up and read for 19,560 minutes, and 63 children had read for 208,320 minutes.
- The Adult Services Department held 40 adult programs that 503 people attended.
- The Youth Services Department held 33 programs that 1,089 people attended.
- The ILS migration is running approximately six weeks ahead of schedule.
- The library had received a proposed charge order to add a replacement for the Butterfly Garden roof to the Gallery roof project. It would add \$97,416 to the project cost for a total of \$1,867,094.
- During the January 16 snowfall, the Franklin Park branch library's parking was plowed but the sidewalks were not shoveled.

**President’s Report:**

As required by NJ Library laws, ownership of the new Franklin Park branch building and land will transfer to Franklin Township.

It is Nick’s intent that when any remaining items that may be due from the contractor are settled, that the library ask the Township Attorney, to draw up the necessary documents.

**Correspondence and communications:**

None

**Old Business:**

Stanislav Jaracz will give a presentation and answer questions about EV charging stations at the February board meeting.

**New Business:**

Mayor Kramer motioned to approve increasing the contract amount of the gallery roof project to \$1,867,094 to include a charge order to add replacing the Butterfly Garden roof for \$97,416. Kevin seconded.

**Roll Call Vote:**

Kevin McNeil	<i>yes</i>	Nicholas Ciampa	<i>yes</i>	Nabil Choueiri (NBC)	<i>yes</i>
Agnes Kulu-Banya	<i>yes</i>	Mayor Kramer	<i>yes</i>		

Nick opened the meeting for public comment. There being no comments, the meeting was closed to public comments.

**The next meeting** will be February 28, 2024 via Zoom.

Nick motioned to adjourn, Mayor Kramer seconded, all were in favor and the meeting was adjourned at 6:17

January Adams  
Director of Library Services