

LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
Wednesday, April 24, 2024
Recorded meeting

President Nick Ciampa called the meeting to order at 5:45 p.m.

Pledge of Allegiance

Nick stated that the meeting was being held in compliance with the **Open Public Meetings Act**.

Roll Call:

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|----------------|----------------|------------------|----------------|----------------------|----------------|
| Kevin McNeil | <i>excused</i> | Nicholas Ciampa | <i>present</i> | Nabil Choueiri (NBC) | <i>present</i> |
| Iris Kislin | <i>excused</i> | Mayor Kramer | <i>present</i> | Amy Arsiwala | <i>present</i> |
| Tianna Gresham | <i>present</i> | Agnes Kulu-Banya | <i>present</i> | | |
| January Adams | <i>present</i> | | | | |

New Business:

Tianna motioned that the Board of Trustees adopt the following policy regarding public sessions. Once a public session is opened, but prior to the first speaker, the chairperson of the meeting will indicate each speaker may speak for up to five minutes. There will be no yielding of time and each speaker may only speak once. Speakers 18 years and older will state their names and addresses. Speakers under 18 shall only state their first names. If a speaker engages a member of the board in conversation, the time the board member is speaking is included in the five minute limit. If the situation warrants (i.e. many people wish to speak) the chair, at the chair's discretion, can specify a shorter period than five minutes but must do so prior to the first speaker. Agnes seconded and all were in favor.

Nick opened the meeting to public comments.

There being no comments, the meeting was closed to public comments.

Nick motioned to approve the minutes of the March 27, 2024 meeting. NBC seconded. All were in favor.

Director's Report:

January presented the financial reports of the **Director's report** for the month of March. The financial reports were filed for audit.

January highlighted various aspects of the narrative section of her monthly report. She noted that:

- The Adult Services Department held 40 adult programs that 641 people attended.
- The Youth Services Department held 34 programs that 1,150 people attended.
- The ILS migration's go live date is May 15. Staff have been busy with preparations.
- The Gallery roof replacement project started on April 9. Progress was slow, but has speeded up.
- The annual Summer Reading Buddies volunteer program for teens has accepted 16 applicants so far. The annual Teen Online poetry Jam kicked off on March 22.

President's Report:

Nick attended a gallery roof project construction meeting on April 24. Agenda items included: a description of the work performed in the last two weeks, work planned for the upcoming two weeks, various installation issues, the necessity of clearing the area around the library before the township's Fourth of July celebration, and concerns that the tarp placement leaves large gaps that could let in rain, insects, or animals if not corrected.

Correspondence and communications:

- "Reasons to Love Libraries," by Hallie Rich, *Library Journal*, April 2024
- "Authors Against Book Bans Mobilizes," by Emma Kantor, *Publishers Weekly*, April 1, 2024
- "Full Stream Ahead," by Matt Enis, *Library Journal*, April 2024

Old Business:

The change order for additional costs incurred by All Action in the amount of \$5,926 was negotiated down to \$3,000. NBC motioned that the board accept the revised amount of \$3,000 and approve the change order. Tianna seconded. Roll Call Vote:

| | | | | | |
|-----------------|-----|----------------------|-----|--------------|-----|
| Nicholas Ciampa | yes | Nabil Choueiri (NBC) | yes | Amy Arsiwala | yes |
| Tianna Gresham | yes | Agnes Kulu-Banya | yes | | |

Nick opened the meeting for public comments II

There being no comments, the meeting was closed to public comments.

The next meeting will be May 22, 2024 via Zoom.

NBC motioned to adjourn, Agnes seconded, all were in favor and the meeting was adjourned at 6:08.

January Adams
Director of Library Services