

LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
Wednesday, May 22, 2024  
Recorded meeting

President Nick Ciampa called the meeting to order at 5:45 p.m.

Pledge of Allegiance

Nick stated that the meeting was being held in compliance with the **Open Public Meetings Act**.

**Roll Call:**

Kevin McNeil	<i>present</i>	Nicholas Ciampa	<i>present</i>	Nabil Choueiri (NBC)	<i>present</i>
Iris Kislin	<i>excused</i>	Mayor Kramer	<i>present</i>	Amy Arsiwala	<i>absent</i>
Tianna Gresham	<i>absent</i>	Agnes Kulu-Banya	<i>absent</i>		
January Adams	<i>present</i>				

**Nick opened the meeting to public comments I.**

There being no comments, the meeting was closed to public comments.

Kevin motioned to approve the minutes of the April 24, 2024 meeting. Mayor Kramer seconded. All were in favor.

**President's Report:**

None

**Director's Report:**

January presented the financial reports of the **Director's report** for the month of April. The financial reports were filed for audit.

January highlighted various aspects of the narrative section of her monthly report. She noted that:

- The implementation of the library's new ILS was completed on May 15. Thanks to the hard work of the staff, it went relatively smoothly.
- Work on the gallery roof began in earnest during the month. Improperly sized and incorrectly placed tarps had led to several instances of leaks. In addition, the workers' practice of leaving large areas of the roof open had led to ponding of water in those areas. All Action was urged to leave smaller areas of the roof open at the end of each day.
- The Adult Services Department held 49 adult programs that 548 people attended.
- The Youth Services Department held 25 programs that 679 people attended.
- The annual Summer Reading Buddies volunteer program for teens will have 19 volunteers.
- The annual Teen Online Poetry Jam ended on April 22. Twelve teens submitted 27 poems.
- The AARP Tax Aid program coordinator informed the library that the group helped file 487 returns – a 10% increase over last year. Volunteers also helped 120 seniors file for property tax relief programs. .

**Correspondence and communications:**

"Manga Goes Mainstream," by Deb Aoki, *Publishers Weekly*, p. 16, April 29, 2024

**Old Business:**

None

**New Business:**

Kevin motioned to approve the proposed 2024/2025 budget for \$4,117,970 as presented. NBC seconded.

Roll Call Vote:

Nicholas Ciampa	<i>yes</i>	Nabil Choueiri (NBC)	<i>yes</i>	Mayor Kramer	<i>yes</i>
Kevin McNeil	<i>yes</i>				

Kevin motioned to restrict the 2024/2025 budget surplus of \$762,443 to the library’s capital fund for future projects.

Roll Call Vote:

Nicholas Ciampa	<i>yes</i>	Nabil Choueiri (NBC)	<i>yes</i>	Mayor Kramer	<i>yes</i>
Kevin McNeil	<i>yes</i>				

**Nick opened the meeting for public comments II**

There being no comments, the meeting was closed to public comments.

**The next meeting** will be June 26, 2024 via Zoom.

Mayor Kramer motioned to adjourn, NBC seconded, all were in favor and the meeting was adjourned at 6:01.

January Adams  
Director of Library Services